GENERAL SERVICES ADIMINISTRATION
Federal Supply Service
Authorized Federal Supply Schedule Pricelist

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The INTERNET address for GSA Advantage! is: GSAAdvantage.gov.

LARGE CATEGORY: OFFICE MANAGEMENT
SUBCATEGORY: AUDIO VISUAL SERVICES

Special Item Number 541990AV   Professional Audio/Visual Services

Includes professional audio/visual services.

FSC/PSC Code: R499

LARGE CATEGORY: OFFICE MANAGEMENT
SUBCATEGORY: OFFICE SERVICES

Special Item Number 541611O   Office Management Needs Assessment and Analysis Services

Includes office equipment needs assessment and analysis services, which involves assessing various office management functions to identify improvement opportunities.

FSC/PSC Code: R799

LARGE CATEGORY: OFFICE MANAGEMENT
SUBCATEGORY: RECORDS MANAGEMENT

Special Item Number 493110RM   Physical Records Management Services

Includes capabilities to manage the movement, manipulation, archiving, security, and management of physical records, including any ancillary supplies and/or services necessary to provide a total physical records management solution.

FSC/PSC Code: R616

LARGE CATEGORY: HUMAN CAPITAL
SUBCATEGORY: BACKGROUND INVESTIGATION

Special Item Number 561611   Background Investigation Services

A variety of background investigations of persons for Federal Government purposes (including employment) are provided.

Examples of background investigation services include but are not limited to: Provide background investigations (background checks) for potential or existing employees in accordance with applicable Federal, State, and local regulations. Verification of previous employers; salary histories; criminal records checks; education verification; and credit history checks. All investigative activities must be conducted in compliance with the Fair Credit Report Act as amended. Upon request, investigative services offered include Local Agency Check (LAC), National Agency Check with Local Agency Checks and credit checks (NACLC), Single Scope Background Investigations (SSBI), SSBI - Periodic Reinvestigation (SSBI-PR) and Single Scope Background Investigations - Misconduct Investigations (SSBI-MI).

These investigative services can support the authorized Department/Agencies in acquiring Reports of Investigation (ROI) in areas of public trust, national security and suitability investigations conducted by the Federal Government in compliance with appropriate sections of the United States Code (i.e., Title 5, Title 15), Executive Orders and requesting Department/Agency Directives, Policies and Procedures. Service providers must operate from a facility approved in accordance with the provisions of the National Industrial Security Program Operating Manual (NISPOM). Investigative Support Personnel and the Field Investigator staff must have active security clearances to the appropriate level as required by the customer Agency/Department.

FSC/PSC Code: R699

LARGE CATEGORY: INFORMATION TECHNOLOGY
SUBCATEGORY: IT SERVICES

Special Item Number 54151S   Information Technology Professional Services

IT Professional Services and/or labor categories for database planning and design; systems analysis, integration, and design; programming, conversion, and implementation support; network services, data/records management, and testing.

The Contractor shall not resell IT professional services.

Exception: IT professional services may only be resold in direct support of products that are authorized to be sold via the schedule contract, e.g., SIN 54151 - Software Maintenance Services that supports SIN 511210 - Software Licenses. (This does not include SINs within the IT Services Subcategory).

NOTE: Subject to Cooperative Purchasing

FSC/PSC Code: DA01

LARGE CATEGORY: PROFESSIONAL SERVICES
SUBCATEGORY: LOGISTICAL SERVICES

Special Item Number 541614   Deployment, Distribution, and Transportation Logistics Services

Services include the following: Deployment Logistics such as contingency planning, identifying/utilizing regional or global resources, integrating public/private sector resources, inventory/property planning, movement, storage, end-to-end industrial relocation/expansion services, and deploying communications and logistics systems to permit rapid deployment and management of supplies and equipment; Distribution and Transportation Logistics Services such as Planning and designing, implementing, or operating systems or facilities for the movement of supplies, equipment or people by road, air, water, rail, or pipeline.

The relocation of household goods is not authorized under this Subcategory or Special Item Number.

FSC/PSC Code: R706

LARGE CATEGORY: PROFESSIONAL SERVICES
SUBCATEGORY: MARKETING AND PUBLIC RELATIONS

Special Item Number 512110   Video/Film Production

Services include writing, directing, shooting, arranging for talent/animation, narration, music and sound effects, duplication, distribution, video scoring, and editing.

Videotape and film production services will be provided to inform the public and Government agencies about the latest products, services, and/or issues in various outputs such as: industry standard formats, accessibility, and video streaming development. Filming in studios, on location, live shows or events may also be required.

NOTE: Any commissions received for media placement will either (a) be returned to the ordering agency or (b) applied as a credit to the cost of the project, whichever the ordering agency prefers.

FSC/PSC Code: T006

LARGE CATEGORY: PROFESSIONAL SERVICES
SUBCATEGORY: TECHNICAL AND ENGINEERING SERVICES (NON-IT)

Special Item Number 541370GIS   Geographic Information Systems (GIS) Services

Geographic Information Services (GIS) provided in support of environmental program include: cultural resource GIS (CRGIS); groundwater monitoring; growth forecast modeling; habitat conservation plans; habitat modeling; image analysis support for emergency response; mapping, cartography, and mashups (e.g., combining data from more than one source into a single integrated tool to include aerial mapping); migration pattern analysis; natural resource planning; remote sensing for environmental studies; terrestrial, marine, and/or atmospheric measuring/management; vegetation mapping; and watershed characterization for mitigation planning.

NOTE: The services offered under this scope shall NOT include surveying and mapping services as set forth in FAR Part 36 and defined under the Brooks Act of 1972 (Public Law 92-582, 40 U.S. 1102 et seq.).

FSC/PSC Code: F999

LARGE CATEGORY: PROFESSIONAL SERVICES
SUBCATEGORY: TECHNICAL AND ENGINEERING SERVICES (NON-IT)

Special Item Number 541690   Technical Consulting Services

Technical Consulting Services - Services include providing advice and assistance on technical domains and issues (except those covered by the environmental, energy, and IT consulting SINs on this Schedule). Typical associated tasks include, but are not limited to strategic planning, feasibility analysis, requirements determination, policy interpretation and support, process analysis and/or development, research studies, testing (other than laboratory testing), program analysis, and associated support tasks.

FSC/PSC Code: R425

LARGE CATEGORY: PROFESSIONAL SERVICES
SUBCATEGORY: TECHNICAL AND ENGINEERING SERVICES (NON-IT)

Special Item Number 541715   Engineering Research and Development and Strategic Planning

Services include conducting research and experimental development (except nanotechnology and biotechnology research and experimental development) in the physical, engineering and life sciences such as agriculture, electronics, environmental, biology, botany, computers, chemistry, food, fisheries, forests, geology, health, mathematics, medicine, oceanography, pharmacy, physics, veterinary and other allied subjects.

Typical tasks include, but are not limited to, analysis of mission, program goals and objectives, program evaluations, analysis of program effectiveness, requirements analysis, organizational performance

assessment, special studies and analysis, training, and consulting; requirements analysis, cost/cost performance trade-off analysis, feasibility analysis, developing and completing fire safety evaluation worksheets as they relate to engineering services; operation and maintenance, evaluation of inspection, testing, and maintenance program for fire protection and life safety systems, program/project management, technology transfer/insertion, training and consulting.

NOTE: Services under this NAICs cannot include architect-engineer services as defined in the Brooks Act and FAR Part 2 or construction services as defined in the Federal Acquisition Regulation Part 36 and Part 2.

FSC/PSC Code: R425

LARGE CATEGORY: MISCELLANEOUS
SUBCATEGORY: COMPLEMENTARY SINs

Special Item Number OLM   Order-Level Materials (OLM)

OLMs are supplies and/or services acquired in direct support of an individual task or delivery order placed against a Schedule contract or BPA. OLM pricing is not established at the Schedule contract or BPA level, but at the order level. Since OLMs are identified and acquired at the order level, the ordering contracting officer (OCO) is responsible for making a fair and reasonable price determination for all OLMs.

OLMs are procured under a special ordering procedure that simplifies the process for acquiring supplies and services necessary to support individual task or delivery orders placed against a Schedule contract or BPA. Using this new procedure, ancillary supplies and services not known at the time of the Schedule award may be included and priced at the order level.

OLM SIN-Level Requirements/Ordering Instructions:

OLMs are:
- Purchased under the authority of the FSS Program
- Unknown until an order is placed
- Defined and priced at the ordering activity level in accordance with GSAR clause 552.238-115 Special Ordering

Procedures for the Acquisition of Order-Level Materials. (Price analysis for OLMs is not conducted when awarding the FSS contract or FSS BPA; therefore, GSAR 538.270 and 538.271 do not apply to OLMs)
- Only authorized for use in direct support of another awarded SIN.
- Only authorized for inclusion at the order level under a Time-and-Materials (T&M) or Labor-Hour (LH) Contract Line-Item Number (CLIN)
- Subject to a Not To Exceed (NTE) ceiling price

OLMs are not:
- "Open Market Items"
- Items awarded under ancillary supplies/services or other direct cost (ODC) SINs (these items are defined, priced, and awarded at the FSS contract level)

OLM Pricing:
- Prices for items provided under the Order-Level Materials SIN must be inclusive of the Industrial Funding Fee (IFF).
- The value of OLMs in a task or delivery order, or the cumulative value of OLMs in orders against a FSS BPA awarded under an FSS contract, cannot exceed 33.33%.

NOTE: When used in conjunction with a Cooperative Purchasing eligible SIN, this SIN is Cooperative Purchasing Eligible.

NOTE: Subject to Cooperative Purchasing

FSC/PSC Code: 0000

**Schedule Contract Number
47QTCA21D00DE**

For more information on ordering from Federal Supply Schedules, click on the FSS Schedules button at fss.gsa.gov.

Contract Period: August 18, 2021 through August 17, 2026

Contract current through: Modification 1 dated August 13, 2021
MASS Modification A834 dated September 16, 2021

Loyola Enterprises, Inc.
2984 South Lynnhaven Road
Suite 101
Virginia Beach VA 23452-6723
757-498-6118 (main)
757-498-6110 (facsimile)
www.loyola.com

Contractor Point of Contact for Contract Administration
Benito Loyola
President
2984 South Lynnhaven Road
Suite 101
Virginia Beach VA 23452-6723
757-498-6118 (main)
757-498-6110 (facsimile)
benito@loyola.com

An SBA-certified Small Disadvantaged, Service-disabled, Veteran-owned Business

CUSTOMER INFORMATION

1a. Table of awarded Special Item Numbers:

Special Item Number 541990AV
Special Item Number 541611O
Special Item Number 493110RM
Special Item Number 561611
Special Item Number 54151S
Special Item Number 541614
Special Item Number 512110
Special Item Number 541370GIS
Special Item Number541690
Special Item Number 541715
Special Item Number OLM

1b. Identification of lowest priced model number and corresponding price for each awarded Special Item Number:

Special Item Number	Labor Category	GSA Price with IFF
541990AV	Audio Visual Installer	$40.70 per hour
541611O	Word Processor I	$31.42 per hour
493110RM	Records Administrator	$42.59 per hour

Special Item Number	Labor Category	GSA Price with IFF
561611	Security Officer	$44.86 per hour
54151S	Training Specialist I	$43.32 per hour
541614	Logistics Analyst I	$47.21 per hour
512110	Videographer	$54.82 per hour
541370GIS	GIS Specialist I	$67.68 per hour
541690	Logistics Support Analyst I	$47.21 per hour
541715	Senior Business Process Analyst	$113.54 per hour

1c. Identification of Services and Hourly Rates: See Pages 8 through 38, below.

2. Maximum Order:

Special Item Number 541990AV $250,000
Special Item Number 541611O $1,000,000
Special Item Number 493110RM $1,000,000
Special Item Number 561611 $1,000,000
Special Item Number 54151S $500,000
Special Item Number 541614 $1,000,000
Special Item Number 512110 $1,000,000
Special Item Number 541370GIS $1,000,000
Special Item Number 541690 $1,000,000
Special Item Number 541715 $1,000,000
Special Item Number OLM $250,000

3. Minimum Order: $100

4. Geographic Coverage: Domestic

5. Point of Production:

Special Item Number 541990AV   Virginia Beach, VA
Special Item Number 541611O   Virginia Beach, VA
Special Item Number 493110RM   Virginia Beach, VA
Special Item Number 561611   Virginia Beach, VA
Special Item Number 54151S   Virginia Beach, VA
Special Item Number 541614   Virginia Beach, VA
Special Item Number 512110   Virginia Beach, VA
Special Item Number 541370GIS   Virginia Beach, VA
Special Item Number 541690   Virginia Beach, VA
Special Item Number 541715   Virginia Beach, VA
Special Item Number OLM   To be determined

6. Discount from Commercial List Price or Market Rate:

The GSA Net Prices published on the GSA Advantage website reflect the fully burdened price. The negotiated discount has been applied and the Industrial Funding Fee has been added.

7. Quantity / Volume Discount(s): None

8. Prompt Payment Terms: Net 30 days

Information for Ordering Offices: Prompt Payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.

9. Foreign Item(s): Not Applicable

10a. Time of Delivery: As negotiated with the Ordering Activity.

10b. Expedited Delivery: Please contact the Contractor for availability and rates.

10c. Overnight and 2-day Delivery: Not Applicable.

10d. Urgent Requirements:

Ordering Activities can contact the Contractor's Representative for the purpose of requesting accelerated delivery to meet urgent requirements.

11. F.O.B. Point: Destination

12a. Ordering Address:

Benito Loyola
President
2984 South Lynnhaven Road, Suite 101
Virginia Beach VA 23452-6723
757-498-6118 (main)
757-498-6110 (facsimile)
benito@loyola.com

12b. Ordering Procedures:

For supplies and services, the ordering procedures and information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.

13. Payment Address:

Benito Loyola
President
2984 South Lynnhaven Road, Suite 101
Virginia Beach VA 23452-6723
757-498-6118 (main)
757-498-6110 (facsimile)
benito@loyola.com

14. Warranty Provision:

All personnel performing shall meet or exceed the minimum/general experience, functional responsibility, and minimum education requirements set forth in the labor category description.

15. Export Packing Charges: Not Applicable

16. Terms and conditions of Rental, Maintenance, and Repair: Not Applicable

17. Terms and conditions of Installation: Not Applicable

18. Terms and conditions of Repair Parts indicating date of parts price lists and any discounts from list prices:

Not Applicable

19. Terms and conditions for any other Service: Not Applicable

20. List of Service and Distribution Points: Not Applicable

21. List of Participating Dealer: Not Applicable

22. Preventative Maintenance: Not Applicable

23a. Special Attributes such as Environmental Attributes (E.G., Recycled Content, Energy Efficiency, and/or Reduced Pollutants):

Not Applicable

23b. Section 508 Compliance Information:

Section 508 compliance information on the supplies and services in this contract are available in Electronic and Information Technology (EIT). The EIT standard can be found at: http:www.Section508.gov/.

24. Data Universal Number System (DUNS) Number: 556 417 814

25. Notification regarding registration in System for Award Management database:

Contractor has a current registration in the System for Award Management.

26. Description of Services and Approved Hourly Rates by Special Item Number

SPECIAL ITEM NUMBER 541990AV
PROFESSIONAL AUDIO/VISUAL SERVICES

Audio Visual Engineer

Minimum/General Experience: 2 years of related experience and knowledge of the audio, video, and lighting industries. Ability to manage customer relations, negotiate pricing and maintain project continuity.
An understanding of safety and industry standards and federal/local laws/codes/ordinances per job.
Ability to read and Interpret CAD architectural drawings and understand audiovisual flow drawings.
Ability to design sound and video systems.

Functional Responsibility: Applies engineering to the design of AV systems and their components or assemblies. Prepares creative designs or related drawings or details; uses designs to develop specifications or estimates of materials needed for a project. May perform drafting duties requiring the use of CAD equipment or systems. Provides guidance to more junior designers or to drafters. Gains exposure to some of the complex tasks within the job function. Occasionally directed in several aspects of the work.

Minimum Education: Associates degree in a recognized engineering, scientific, technical, or business management discipline from an accredited college or university.

Approved Substitutions	
Education	**Minimum/General Experience**
High School diploma/GED	4 years

Audio Visual Installer

Minimum/General Experience: 1 year experience of Audio and Video systems installation and commissioning. Working independently and with install team. Technical, management, organizational and communication skills and working knowledge of audio, video, control, and communications components and systems.

Functional Responsibility: Audio Visual Installer supports installation, service, testing, troubleshooting, or programming of numerous Audio Visual Systems. Operates electronic test equipment, runs cabling per project plans, industry standards and local laws/codes/ordinances. Solders and terminates and tests Coax, CAT 5, 6 and audio video cables.   Sets up audio, video, and control connections, reads CAD architectural drawings and audio visual installation diagrams, and organizes and maintains inventory before, during and after installation.

Minimum Education: High School diploma/GED.

Audio Visual Technician

Minimum/General Experience: 2 years of related experience to include transport, assembly, maintenance, and repair equipment used in multimedia production. Knowledge of camera and lighting techniques, and familiarity with editing equipment and software. Strong communication skills and the ability to interact with coworkers and clients. Proficient with computer systems used in multimedia production and has word processing skills.

Functional Responsibility: Audio Visual Technician responsibilities include setting up and adjusting audio-visual equipment and performing routine maintenance. Works with producers/directors on design, testing, installation and positioning of equipment and props for live events or meetings. Maintains accurate record of equipment inventory and troubleshoots equipment problems. Typically reports to a supervisor or manager.

Minimum Education: Associates degree in a recognized engineering, scientific, technical, or business management discipline from an accredited college or university.

Approved Substitutions	
Education	**Minimum/General Experience**
High School diploma/GED	4 years

VTC and Communications

Minimum/General Experience: 2 years assisting in promoting, improving, maintaining, and supporting all VTC services and/or systems. Scheduling VTC appointments using VTC management software. Use of PCs and peripherals to co-exist with VTC equipment on existing networks. Familiar with network diagrams, connectivity records and trouble logs. Instructing users in the use of personal computers and briefing equipment in a variety of conference room settings and sponsored online events. Familiar with network security vulnerability remediation to maintain secure networks.

Functional Responsibility: Familiar with LAN connected phones, analog and digital equipment classified and unclassified. Familiar with desktop and mobile VTC/SVTC equipment. Responsible for VTC operations, applications, and administration of communications networks. Responsible for operating a VTC/SVTC facility. Assist in the designs of networks or portions of networks that include selection of hardware and software packages. Ensure that all software including network control programs satisfy the communications needs covering both the hardware and software installed. Assist in all service/system upgrades while being a team player involving telecommunications and networking projects. Provide hands-on assistance involving troubleshooting and diagnostic support for all related systems, equipment failures or service issues. Research available and emerging voice, data, and video communication technologies to recommend future implementations.

Minimum Education: Associates degree in a recognized engineering, scientific, technical, or business management discipline from an accredited college or university.

Approved Substitutions	
Education	**Minimum/General Experience**
High School diploma/GED	4 years

LABOR CATEGORY	GSA PRICE WITH IFF	GSA PRICE WITH IFF	GSA PRICE WITH IFF	GSA PRICE WITH IFF	GSA PRICE WITH IFF
	18 AUG 21 to 17 AUG 22	18 AUG 22 to 17 AUG 23	18 AUG 23 to 17 AUG 24	18 AUG 24 to 17 AUG 25	18 AUG 25 to 17 AUG 26
Audio Visual Engineer	$49.32	$50.45	$51.61	$52.80	$54.01
Audio Visual Installer	$40.70	$41.63	$42.59	$43.57	$44.57
Audio Visual Technician	$47.53	$48.62	$49.74	$50.88	$52.05
VTC and Communications	$55.81	$57.09	$58.40	$59.75	$61.12

SPECIAL ITEM NUMBER 541611O
OFFICE MANAGEMENT NEEDS ASSESSMENT and ANALYSIS SERVICES

Administrative Assistant I

Minimum/General Experience: 1 year of relevant experience including familiarity with word processing, spreadsheet, and presentation software and knowledge of online web portals and services.

Functional Responsibility: Provides administrative support in a variety of functions to an individual, team, department, or other group in an organization. Responds to or routes routine inquiries from external or internal sources with standard correspondence or other messaging. Schedules and coordinates meetings, travel, and other group activities. Has basic word processing, spreadsheet, and graphics software skills. Works under supervision of a direct manager.

Minimum Education: High School/GED.

Administrative Assistant II

Minimum/General Experience: 2 years of relevant experience including familiarity with word processing, spreadsheet, and presentation software, a general knowledge of office procedures, online databases, web portals and office services.

Functional Responsibility: Provides administrative support in a variety of functions to an individual, team, department, or other group in an organization. Collects, reviews, and analyzes data, and prepares reports, charts, budgets, and other presentation materials. Responds to or routes routine inquiries from external or internal sources with standard correspondence or other messaging. Schedules and coordinates meetings, travel, and other group activities. Has advanced word processing, spreadsheet, and graphics software skills. Works under moderate supervision.

Minimum Education: Associates Degree in a recognized engineering, scientific, technical, or business management discipline from an accredited college or university.

Approved Substitutions	
Education	Minimum/General Experience
High School diploma/GED	4 years

Administrative Assistant III

Minimum/General Experience: 5 years of relevant experience including familiarity with word processing, spreadsheet, presentation software, working with online databases, web portals or cloud-based services.

Functional Responsibility: Performs administrative project support in areas of program management, project control, report generation, scheduling, and financial management. Collects, reviews, and analyzes data, and prepares reports, charts, budgets, and other presentation materials. Exercises judgment in accomplishing tasking and works independently. May function as part of a project team for documenting and archiving project notes in spreadsheets or online databases. Responds to or routes non-routine or confidential inquiries from external or internal sources with correspondence or other messaging. Gains or has attained full proficiency in a specific area of discipline.

Minimum Education: Bachelor's Degree or equivalent in a recognized engineering, scientific, technical, or business management discipline from an accredited college or university.

Approved Substitutions	
Education	**Minimum/General Experience**
High School diploma/GED	9 years
Associates degree	7 years

Consultant

Minimum/General Experience: 8 years as a subject matter expert and recognized professional in particular fields that are normally employed on a short-term basis for a specific project. Good communicator with an ability to quickly understand and solve technical and business problems.

Functional Responsibility: Liaising with clients and stakeholders to determine project requirements, project parameters, timelines, and deliverables. Building and maintaining an expert knowledge of technology solutions. Designing and testing a range of software and technical solutions. Driving the rapid adoption of new technologies, ideas, and processes. Creating user and training documentation and overseeing training sessions. Using data modelling and analysis to inform and illustrate solutions. Developing functional specifications for developers to implement. Creating testing and deployment processes and plans and overseeing deployments. Being first point of contact and providing guidance and advice for the duration of a project.

Minimum Education: PhD in a recognized engineering, scientific, technical, or business management discipline from an accredited college or university.

Approved Substitutions	
Education	**Minimum/General Experience**
Bachelor's degree	12 years
Master's degree	10 years

Data Entry I

Minimum/General Experience: 1 year of experience transferring data from hard copy or spreadsheets to digital databases, tracking information of organization and important customer information.

Functional Responsibility: Operates data entry devices to input records, lists or other data points into an electronic format. Receives, validates, and updates data. May perform some related clerical duties. Works under the close direction of senior personnel in the functional area.

Minimum Education: High School diploma/GED.

Data Entry II

Minimum/General Experience: 3 years of related experience in data transfer from hard copy to spreadsheets or online databases, downloading data from online databases and organizing existing data in a spreadsheet. May perform some related clerical duties.

Functional Responsibility: Reviews, codes, and inputs source data from storage media into a computer processing system. Verifies outdated data and makes any necessary changes to records. Performs data updates including financial transactions, customer information, inventory, status of items or other information. Works under moderate supervision.

Minimum Education: High School diploma/GED.

Data Entry III

Minimum/General Experience: 5 years of related experience

Functional Responsibility: Compares output to control totals and makes corrections to codes and data as necessary. Is responsible for more complicated data entry projects. Research best data entry practices and supports developing the solutions and recommendations for the current business operations. May provide business data interpretation and work with the internal or external client to identify data entry requirements. May assist in developing or implementing systems to capture business data information. Typically reports to a supervisor or manager.

Minimum Education: Associates degree in a recognized engineering, scientific, technical, or business management discipline from an accredited college or university.

Approved Substitutions	
Education	Minimum/General Experience
High School diploma/GED	7 years

Executive Manager

Minimum/General Experience: 6 years as a corporate officer assigned to provide overall vision and guidance for critical program elements in support of large team efforts that may involve multiple organizations and companies.

Functional Responsibility: Ability to make binding decisions relative to corporate resources and policy. Provides overall vision and guidance for critical program elements. Provide high-level direction, budgetary, strategy formulation, political influence, acting either in concert with a team or as an individual. May perform as a manager, strategist, advisor, envoy, negotiator, or in any other manner designated by client and deemed acceptable by the contractor. Responsible for marketing new technology and follow-on business acquisitions.

Minimum Education: Master's degree in a recognized engineering, scientific, technical, or business management discipline from an accredited college or university.

Approved Substitutions	
Education	Minimum/General Experience
Bachelor's degree	8 years

Help Desk Specialist

Minimum/General Experience: 1 year providing end-user support in efficient and effective utilization of software applications, troubleshoot existing hardware and software issues as well as identifying, analyzing, and recommending adoption of new support. Familiar with MS Office applications and helpdesk trouble reporting systems.

Functional Responsibility: Provides support to end users for computer, application, system, device, access, and hardware issues via a trouble ticket system. Identifies, researches, and resolves technical problems of moderate complexity. Responds to telephone, email, and online requests for technical support. Documents,

tracks, and monitors the problem using applicable systems and tools. May coordinate with other teams or departments to resolve user problems. Gains or has attained full proficiency in a specific area of discipline. Works under moderate supervision.

Minimum Education: Associates degree in a recognized engineering, scientific, technical, or business management discipline from an accredited college or university.

Approved Substitutions	
Education	**Minimum/General Experience**
High School diploma/GED	3 years

Knowledge Management Content Manager

Minimum/General Experience: 3 years working knowledge of business policies and procedures, administration, and data and content filing practices. Advanced skills using and researching automated systems. Experience handling multiple tasks and priorities while maintaining customer focus. Experience communicating effectively both orally and in writing

Functional Responsibility: Serves as a Knowledge Management (KM) object and content manager. Assists in maintenance of KM associated homepages, websites, portals, and KM repositories ensuring that content within knowledge databases and repositories are current and relevant. Implements methodologies for sharing the best KM practices by using KM knowledge maps, virtual teaming, online meetings, and other synchronous/ asynchronous KM technology enablers. Assists in implementing policy and program guidance governing KM initiatives. Coordinates and integrates KM policies, technologies and tools and other KM supporting applications. Serves as a KM transformation/change agent for organizations and specializes in assisting organizations using available KM tools.

Minimum Education: Bachelor's degree in a recognized engineering, scientific, technical, or business management discipline from an accredited college or university.

Approved Substitutions	
Education	**Minimum/General Experience**
High School diploma/GED	5 years

Knowledge Manager

Minimum/General Experience: 4 Years managing an organization's knowledge assets and identifying concept solutions for organization projects. Has worked and managed knowledge management teams to analyze business processes and develop knowledge management capabilities for collaboration and posting of organization information and data.

Functional Responsibility: In charge of developing strategies to coordinate an organization's resources and unite efforts for a healthier and efficient workflow. Responsibilities include overseeing the knowledge management team, organizing the organization's databases, spearheading the knowledge management programs and projects, answering inquiries, processing requisitions, and addressing issues and concerns, resolving them promptly and efficiently. Lead and encourage teams to reach organization goals, all while implementing the organization's policies and regulations.

Minimum Education: Bachelor's degree in a recognized engineering, scientific, technical, or business management discipline from an accredited college or university.

Approved Substitutions	
Education	**Minimum/General Experience**
Associates degree	6 years

Program Manager II

Minimum/General Experience: 4 years' experience in developing, specifying, managing, directing, controlling, and executing tasks, projects, and programs from simple to complex. Demonstrated leadership and management skills commensurate with experience.

Functional Responsibility: Responsible for formulating and enforcing work standards, assigning contractor schedules, reviewing work discrepancies, supervising contractor personnel, and communicating policies, purposes, and goals of the organization to subordinates. Directs the performance of a variety of related projects that may be organized by technology, program, or client. Program areas typically represent more than three functional areas that may include engineering, systems analysis, quality control, administration, etc. Develops cost, technical, and schedule baselines and controls program(s) accordingly. Establishes individual performance criteria, hires appropriate people, and oversees their application. Responsible for the effective management of funds and personnel and is accountable for the quality and timely delivery of all contractual items.

Minimum Education: Bachelor's degree in a recognized engineering, scientific, technical, or business management discipline from an accredited college or university.

Approved Substitutions	
Education	**Minimum/General Experience**
Associates degree	6 years

Program Manager III

Minimum/General Experience: 7 years' experience exercising overall program management or working as deputy to a customer program manager to the extent specified in the delivery order or contract. May include experience as a subject matter specialist, engineer, administrator, or technologist.

Functional Responsibility: Plans, directs, coordinates, and controls technical and administrative activities for an entire program. Planning and directing technological improvements and project management implementation. Manage a diverse group of functional activities, subordinate groups of technical and administrative personnel. Oversees the technology development and/or application, marketing, and resource allocation within program client base. Reviews and maintains the quality of technical work performed on the program. Makes technical judgments and provides advice on resolving technical problems. Ensures goals and objectives of program are accomplished within contract terms and conditions. Maintains the development and execution of business opportunities based on broad, general guidance. Interfaces with client management personnel and is adept in oral and written communications. May perform some or all of the duties of Subject Matter Experts, engineers, or technologists to the extent qualified and appropriate.

Minimum Education: Master's degree in a recognized engineering, scientific, technical, or business management discipline from an accredited college or university.

Approved Substitutions	
Education	**Minimum/General Experience**
Bachelor's degree	9 years

Project Manager I

Minimum/General Experience: 4 years' experience in developing, specifying, managing, directing, controlling, and executing basic tasks. Possesses leadership and management skills commensurate with level of experience. Exercises sound judgment and problem-solving skills. May include experience as a subject matter specialist, technologist, administrator, or engineer. Demonstrates oral and written communication skills.

Functional Responsibility: Under the guidance of the Program Manager, will be responsible for the overall management of the specific task order(s) and ensure that the technical solutions and schedules in the task order are implemented in a timely manner. Leads individuals based upon performance criteria and hiring authority of others. Accountable for all aspects of project performance. Ensures that all required resources including manpower, production standards, computer time, and facilities are available for program implementation.

Minimum Education: Bachelor's degree in a recognized engineering, scientific, technical, or business management discipline from an accredited college or university.

Approved Substitutions	
Education	Minimum/General Experience
High School diploma/GED	8 years
Associates degree	6 years

Project Support Administrator

Minimum/General Experience: 2 years' experience working in an automated office capacity involving information technology, supervision of others and/or responsibility to operate autonomously. Experience with automated office disciplines such human resource administration, security administration, travel administration, contract administration, financial administration, accounting, or management information systems administration.

Functional Responsibility: Operate information technology applications, including spreadsheet programs, presentation programs, database programs, word processing programs, financial programs, or page layout programs. Provides project support incidental to and in direct support of the proposed professional services. Performs administrative functions including but not limited to information administration, publications administration, human resource administration, contract/subcontract administration and other duties as assigned, in support of the project as a whole. Other functions may include but are not limited to administrative discipline, policy enforcement, meeting administration, facilities management, communications, administrative security, purchasing, organizing, and executive support.

Minimum Education: Bachelor's degree in a recognized engineering, scientific, technical, or business management discipline from an accredited college or university.

Approved Substitutions	
Education	Minimum/General Experience
High School diploma/GED	6 years
Associates degree	4 years

Senior Technical Writer

Minimum/General Experience: 5 years' experience in collecting and organizing information required for preparation of user's manuals, training materials, installation guides, proposals, and other reports and deliverables. Meeting with subject-matter experts to ensure specialized topics are appropriately addressed. Write highly technical material and plan and key complex statistical tables. Specialized experience in HTML and XML formatted documents for publishing on the Web.

Functional Responsibility: Perform writing, editing, and rewriting of material of a technical nature. Prepares user guides and other technical documentation for presentations. Creates and publishes technical documentation and manuals. Collects and interprets technical data or information and coordinates layout for publication. Research, reviews, and collects available technical information as basis for documentation. Develops, prepares and/or maintains documentation pertaining to business processes, systems operation,

product development and other technical processes. Generates innovative ideas for content and workflow solutions. Analyze information required for the development or update of policy, procedure, and form documentation.

Minimum Education: Bachelor's degree in a recognized engineering, scientific, technical, or business management discipline from an accredited college or university.

Approved Substitutions	
Education	**Minimum/General Experience**
High School diploma/GED	9 years
Associates degree	7 years

Technical Writer/Editor

Minimum/General Experience: 2 years' experience in collecting and organizing information required for preparation of user's manuals, training materials, installation guides, proposals, and other reports and deliverables. Proofread documents for syntax, grammar, and punctuation as well as meeting document style requirements.

Functional Responsibility: Edits functional descriptions, system specifications, user's manuals, special reports, or any other customer deliverables and documents. Assists in collecting and organizing information required for preparation of user's manuals, training materials, installation guides, proposals, and reports. Edits functional descriptions, system specifications, user's manuals, special reports, or any other customer deliverables and documents. Determine the clearest and most logical way to present information for greatest reader comprehension. Review and/or copyedit content developed by other members of a writing team.

Minimum Education: Associates Degree in a recognized engineering, scientific, technical, or business management discipline from an accredited college or university.

Approved Substitutions	
Education	**Minimum/General Experience**
High School diploma/GED	4 years

Word Processor I

Minimum/General Experience: 1 year experience in required clerical skills and operation of office equipment. Experience with MS Office and prepares reports and correspondence, letters, research, and other materials. Preparing mailing labels, editing material

Functional Responsibility: Prepares final copy from draft materials and recorded dictation, using word processing and basic charting and graphics capabilities. Establishes and maintains routine office files. Uses of a variety of office equipment to produce work rapidly and accurately. Works with technical personnel to ensure accuracy and completeness of materials prepared.

Minimum Education: High School diploma/GED.

Word Processor II

Minimum/General Experience: 3 years of experience related to administrative functions such as job ordering and reporting, maintenance of security records, word processing, data transcription, filing and other miscellaneous duties including preparing letters and other correspondence.

Functional Responsibility: Set up and prepare reports, perform research as necessary. Prepares final copy from draft materials and recorded dictation, using word processing and advanced charting and graphics capabilities. Uses of a variety of office equipment to produce work rapidly and accurately. Works with technical personnel to ensure accuracy and completeness of materials prepared. Prepares various documents including text, tables, and matrices and confers with managers on final product.

Minimum Education: Associates Degree in a recognized engineering, scientific, technical, or business management discipline from an accredited college or university.

Approved Substitutions	
Education	**Minimum/General Experience**
High School diploma/GED	5 years

LABOR CATEGORY	GSA PRICE WITH IFF 18 AUG 21 to 17 AUG 22	GSA PRICE WITH IFF 18 AUG 22 to 17 AUG 23	GSA PRICE WITH IFF 18 AUG 23 to 17 AUG 24	GSA PRICE WITH IFF 18 AUG 24 to 17 AUG 25	GSA PRICE WITH IFF 18 AUG 25 to 17 AUG 26
Administrative Assistant I	$35.05	$35.85	$36.68	$37.52	$38.38
Administrative Assistant II	$39.83	$40.74	$41.68	$42.64	$43.62
Administrative Assistant III	$49.02	$50.15	$51.30	$52.48	$53.69
Consultant	$195.62	$200.12	$204.72	$209.43	$214.25
Data Entry I	$31.43	$32.15	$32.89	$33.65	$34.42
Data Entry II	$38.44	$39.32	$40.23	$41.15	$42.10
Data Entry III	$41.27	$42.22	$43.19	$44.19	$45.20
Executive Manager	$143.45	$146.75	$150.13	$153.58	$157.11
Help Desk Specialist	$52.23	$53.43	$54.66	$55.92	$57.20
Knowledge Management Content Manager	$85.95	$87.92	$89.95	$92.01	$94.13
Knowledge Manager	$70.54	$72.17	$73.83	$75.52	$77.26
Program Manager II	$111.85	$114.42	$117.05	$119.74	$122.50
Program Manager III	$128.39	$131.34	$134.37	$137.46	$140.62
Project Manager I	$81.98	$83.86	$85.79	$87.77	$89.78
Project Support Administrator	$55.42	$56.70	$58.00	$59.34	$60.70
Senior Technical Writer	$70.96	$72.60	$74.27	$75.97	$77.72
Technical Writer/Editor	$47.44	$48.53	$49.65	$50.79	$51.96
Word Processor I	$31.42	$32.14	$32.88	$33.64	$34.41
Word Processor II	$38.70	$39.59	$40.50	$41.43	$42.39

SPECIAL ITEM NUMBER 493110RM
PHYSICAL RECORDS MANAGEMENT SERVICES

Records Administrator

Minimum/General Experience: 2 years' experience in the related area as an individual contributor.

Functional Responsibility: Performs administration of organization records and information management programs. Responsible for overseeing the storage, backup, maintenance, reproduction, protection, and disposition of identified records. Evaluates and recommends media formats and storage requirements to be

used for records/information. Ensures that processes and policies that comply with all regulatory requirements for record retention are followed. Designs and implements systems and processes to protect and secure critical records and information. Extensive knowledge of department processes.

Minimum Education: Bachelor's degree in a recognized engineering, scientific, technical, or business management discipline from an accredited college or university or equivalent.

Approved Substitutions	
Education	**Minimum/General Experience**
High School diploma/GED	6 years
Associates degree	4 years

LABOR CATEGORY	GSA PRICE WITH IFF	GSA PRICE WITH IFF	GSA PRICE WITH IFF	GSA PRICE WITH IFF	GSA PRICE WITH IFF
	18 AUG 21 to 17 AUG 22	18 AUG 22 to 17 AUG 23	18 AUG 23 to 17 AUG 24	18 AUG 24 to 17 AUG 25	18 AUG 25 to 17 AUG 26
Records Administrator	$42.59	$43.57	$44.57	$45.60	$46.65

SPECIAL ITEM NUMBER 561611
BACKGROUND INVESTIGATION SERVICES

Security Officer

Minimum/General Experience: 1 year experience in processing and handling DOD and corporate security protocols. Must be familiar with processing security clearances through the Defense Industrial Security system.

Functional Responsibility: Handles personnel security information, manages security folders, audits, and responds to queries and requests from the Defense Industrial Security Office.

Minimum Education: High School/GED and Certificates for Cyber Awareness, JCAVS, PII.

LABOR CATEGORY	GSA PRICE WITH IFF	GSA PRICE WITH IFF	GSA PRICE WITH IFF	GSA PRICE WITH IFF	GSA PRICE WITH IFF
	18 AUG 21 to 17 AUG 22	18 AUG 22 to 17 AUG 23	18 AUG 23 to 17 AUG 24	18 AUG 24 to 17 AUG 25	18 AUG 25 to 17 AUG 26
Security Officer	$44.86	$45.89	$46.95	$48.03	$49.13

SPECIAL ITEM NUMBER 54151S
INFORMATION TECHNOLOGY PROFESSIONAL SERVICES

Application Programmer/Analyst I

Minimum/General Experience: 2 years applicable experience as an applications programmer on large-scale information technology systems. Experience in organizational software development, and ability to develop complex software to satisfy design objectives. Demonstrated ability to work independently or under only general direction. Experience with structured and web programming languages desired.

Functional Responsibility: Analyzes functional business applications and design specifications for functional activities. Develops block diagrams and logic flowcharts. Translates detailed design into computer software. Tests, debugs, and defines requirements for the required product. Prepares required documentation, including both program-level and user-level documentation. Enhances software to reduce operating time or improve efficiency.

Minimum Education: Bachelor's Degree or equivalent in a recognized engineering, scientific, technical, or business management discipline from an accredited college or university.

Approved Substitutions	
Education	**Minimum/General Experience**
High School diploma/GED	6 years
Associates degree	4 years

Application Programmer/Analyst II

Minimum/General Experience: 5 years' experience as an applications programmer on large-scale information technology systems. Management experience in software development and support using formal specifications, data flow diagrams, other accepted design techniques and software engineering tools and environments. Experience in organizational software development, and ability to develop complex software to satisfy design objectives. Experience with structured and web programming languages required.

Functional Responsibility: Analyzes and studies complex system requirements. Designs software tools and subsystems to support software reuse and domain analyses and manages their implementation. Estimates software development costs and schedule. Reviews existing programs and assists in making refinements, reducing operating time, and improving current techniques. Write, debug, compile, test, and integrate computer programs. Install, configure, test, maintain, and debug computer hardware, software, systems, peripherals, and associated capabilities.

Minimum Education: Bachelor's Degree or equivalent in a recognized engineering, scientific, technical, or business management discipline from an accredited college or university.

Application Programmer/Analyst III

Minimum/General Experience: 7 years' experience in defining economical standard computer operating systems and environments and applications; acquiring, tailoring, and testing computer operating systems, environments, and applications; packaging and distributing operating systems; and supporting operating systems and applications. Experience in managing the development of large automated systems integration projects that incorporate digital imaging or digital communications technology. Experience will include knowledge of commercial-off-the-shelf products and methods, which provide interoperable, portable, and scalable information technology options. May include a working knowledge and/or familiarity with Cloud, enterprise and organization practices and policies and higher order programming languages specified in the task order to develop the required software.

Functional Responsibility: Developing standards-compliant software utilizing industry-leading operating systems, languages, protocols, and relational databases. Design, operational use, and functional characteristics of standards-compliant systems, such as scanning, user interface, storage, and index subsystems of digital imaging systems; or the input processing, network transmission, security, network management, and control subsystems of digital communications systems. Evaluate computer program requirements and develop options. Where required, supervises the efforts of other application programmers and technical staff. Assure design compliance with DII-COE where appropriate.

Minimum Education: Master's degree in computer science, computer programming, software engineering, mathematics, computer engineering or related scientific/technical discipline from an accredited institution.

Approved Substitutions	
Education	Minimum/General Experience
Bachelor's degree	9 years

Computer Security Specialist

Minimum/General Experience: 3 years' experience in evaluating security threats to ADP systems and in technologies. Familiar with procedures that provide appropriate levels of system security against sabotage, subversion, tampering, or other undesired use.

Functional Responsibility: Manages firewalls and network perimeter security systems. Documents and reports all systems changes, upgrades, and entry requests. Develops pro-active network security procedures designed to prevent intrusion attacks. Performs network system security audits in accordance with cyber directives, doctrine, and formulated procedures. Analyzes risk factors and recommends procedures and products to prevent intrusion attacks.

Minimum Education: Bachelor's Degree or equivalent in a recognized engineering, scientific, technical, or business management discipline from an accredited college or university.

Approved Substitutions	
Education	Minimum/General Experience
High School diploma/GED	7 years
Associates degree	5 years

Computer Security Specialist II

Minimum/General Experience: 5 years' experience in evaluating security threats to ADP systems and in technologies. Experience with procedures that mitigate such threats analysis of organizational mission and user needs and development of requirements, systems, and procedures that provide appropriate levels of system security against sabotage, subversion, tampering, or other undesired use.

Functional Responsibility: Analyzes and defines security requirements for Multilevel Security (MLS) issues. Designs, develops, engineers, and implements solutions to MLS requirements. Gathers and organizes technical information about an organization's mission goals and needs, existing security products, and ongoing programs in the MLS arena. Performs risk analyses that also includes risk assessment. Analyzes systems to identify security risks or concerns and recommends appropriate remedies.

Minimum Education: Bachelor's Degree or equivalent in a recognized engineering, scientific, technical, or business management discipline from an accredited college or university.

Data Conversion / Imagery Specialist / Digital Librarian

Minimum/General Experience: 3 years' experience with formatting, conversion, quality assurance, and managing digital information and data.

Functional Responsibility: Responsible for Data conversion, quality assurance, and database loading tasks. Converts hardcopy reports, papers, and documents into a digital format. Performs scanning hardcopy information; manual or software assisted digitizing of hard-copy maps. Accesses remotely sensed imagery and prepares it for use in Geospatial applications. Resolves technical data conversion problems and develops any required work-around procedures.

Minimum Education: Bachelor's degree in a recognized engineering, scientific, technical, or business management discipline from an accredited college or university or equivalent.

Approved Substitutions	
Education	Minimum/General Experience
High School diploma/GED	7 years
Associates degree	5 years

Database Administrator

Minimum/General Experience: 3 years of experience with database management systems.

Functional Responsibility: Implements and monitors database access and configurations. Resolves database performance and capacity issues. Performs database recovery and back-up. Supports file organization, indexing methods, transaction and rollback protocols, data loading, and security procedures for user applications. Coordinates and implements security measures to safeguard information in computer files against accidental or unauthorized damage, modification, or disclosure; trains users and answers questions; specifies users and user access levels for each segment of a database. Approves, schedules, plans, and supervises the installation and testing of new products and improvements to computer systems such as the installation of new databases.

Minimum Education: Bachelor's Degree in a recognized engineering, scientific, technical, or business management discipline from an accredited college or university.

Approved Substitutions	
Education	Minimum/General Experience
Associates degree	5 years

Database Programmer I

Minimum/General Experience: 2 years data processing experience in the design and development of database applications. Experience in resolving program and system problems through program dumps and other debugging techniques.

Functional Responsibility: Writes functional specifications and prepares implementation schedules for smaller database applications and subsystems to major applications. Writes and codes logical and physical database descriptions and specifies identifiers of database management system. Monitors existing systems making recommendations for improved performance and service to the application user.

Minimum Education: Bachelor's Degree in a recognized engineering, scientific, technical, or business management discipline from an accredited college or university.

Approved Substitutions	
Education	Minimum/General Experience
Associates degree	4 years

Database Programmer II

Minimum/General Experience: 5 years database processing experience in the design and development of database applications. Supervisory experience in managing junior database programmers and providing them direction.

Functional Responsibility: Evaluation and recommendation of DBMS products to support validated user requirements. Knowledge and experience with system analysis and design methodologies. Tests programs or databases, corrects errors and makes necessary modifications; modifies existing databases and database management systems or directs programmers and analysts to make changes; plans, or directs others in coding descriptions; works as part of a project team to coordinate database development and determines project scope and limitations.

Minimum Education: Bachelor's Degree in a recognized engineering, scientific, technical, or business management discipline from an accredited college or university.

HW/SW Install Specialist

Minimum/General Experience: 3 years in preparation of functional requirements and specifications for hardware/software acquisitions. Direct experience in evaluating and troubleshooting problems that have been properly identified and developing solutions will satisfy the user's requirements.

Functional Responsibility: Designs and optimize network and hardware/software system topologies. Analyzes existing requirements and prepares specifications for hardware/software acquisitions. Prepares engineering plans and site installation Technical Design Packages. Develops hardware/software installation schedules. Prepares drawings documenting configuration changes at each site. Prepares site installation and test reports.

Minimum Education: High School/GED.

HW/SW Install Technician

Minimum/General Experience: 2 years of general experience in the conduct of sites surveys; assesses and documents current site configuration and user requirements and installs new configurations.

Functional Responsibility: Installs, maintains, tests, troubleshoots, and repairs systems, subsystems, and other equipment in the field to ensure optimum usage and quality. Documents and verifies equipment problems and repairs. Configures systems, communications devices, and peripheral equipment. Installs network hardware/software. Trains site personnel in proper use of hardware/software. Builds specialized interconnecting cables. Gains or has attained full proficiency in a specific area of discipline. Works under moderate supervision

Minimum Education: High School/GED.

Internet Database Administrator

Minimum/General Experience: 2 years' experience with the design, testing, implementation, and administration of Internet Systems Database applications.

Functional Responsibility: Performs administration of Internet-based database systems. Manages relational and Object database management systems, text retrieval systems, object repositories, other DBMSs, statistical packages, microcomputer application packages, SQL, HTML, PERL, or similar scripting languages.

Minimum Education: Bachelor's degree in a recognized engineering, scientific, technical, or business management discipline from an accredited college or university.

Approved Substitutions	
Education	Minimum/General Experience
High School diploma/GED	5 years
Associates degree	3 years

Internet Design Specialist

Minimum/General Experience: 2 years' experience in the design of web sites and web pages.

Functional Responsibility: Creates and optimizes graphic images and logos, provides visual structure, and incorporates interactive applications into web pages and develops web data collection designs.

Minimum Education: Associates degree in a recognized engineering, scientific, technical, or business management discipline from an accredited college or university or equivalent experience.

Approved Substitutions	
Education	**Minimum/General Experience**
High School diploma/GED	4 years

Internet/Intranet Developer Specialist I

Minimum/General Experience: 2 years' experience in system analysis and design techniques for Internet or Intranet development, which may include, Hypertext Makeup Language (HTML), Hypertext Transfer Protocol (HTTP), and Common Gateway Interface (CGI) and other web protocols.

Functional Responsibility: Analyzes and develops internet/intranet application software processing wide range of capabilities, including numerous engineering, business, and network traffic management function. Works independently or under general direction.

Minimum Education: Bachelor's Degree in a recognized engineering, scientific, technical, or business management discipline from an accredited college or university.

Approved Substitutions	
Education	**Minimum/General Experience**
High School diploma/GED	6 years
Associates degree	4 years

Internet/Intranet Developer Specialist II

Minimum/General Experience: 3 years' experience in system analysis and design techniques for Internet or Intranet development. which may include, Hypertext Makeup Language (HTML), Hypertext Transfer Protocol (HTTP), and Common Gateway Interface (CGI) and others. Familiar with information models and designing and building internet data management systems.

Functional Responsibility: Develops and applies organization wide information models for use in designing and building integrated, shared software and database internet management systems. Constructs sound, logical business improvement opportunities consistent with corporate internet Information Management guiding principles, cost savings, and open system architecture objectives. Provides daily supervision and direction to junior staff.

Minimum Education: Bachelor's Degree in a recognized engineering, scientific, technical, or business management discipline from an accredited college or university.

Approved Substitutions	
Education	**Minimum/General Experience**
Associates degree	5 years

Internet/Intranet Developer Specialist III

Minimum/General Experience: 5 years' experience with enterprise-wide set of disciplines for planning, analysis, design, and construction of information systems on an enterprise-wide basis or across a major sector of the enterprise. Develops analytical and computational techniques and methodology for problem solutions.

Functional Responsibility: Establishes system information requirements using analysis of the information exchange technologies in the development of enterprise-wide or large-scale information systems. Designs internet architecture to include the software, hardware, and communications to support the total requirements as well as provide for present and future cross-functional requirements and interfaces. Ensures these systems are compatible and in compliance with the standards for open systems architectures, the Open Systems Interconnection (OSI), and International Standards Organization (ISO) reference models, and profiles of standard such as: Institute of Electrical and Electronic Engineers (IEEE), Open Systems Environment (OSE) reference model, and across the application program interface (API). Provides daily supervision and direction to staff.

Minimum Education: Bachelor's Degree in a recognized engineering, scientific, technical, or business management discipline from an accredited college or university.

Approved Substitutions	
Education	**Minimum/General Experience**
Associates degree	7 years

Modeling and Simulation Scientist

Minimum/General Experience: 5 years' experience with 3D renderings, modeling, visualization, simulation, and development of synthetic environments where data from multiple sources is fused into a multidimensional visualization. Must have experience with translating specific analytical requirements into a visual representation in multiple dimensions. Familiar with Geospatial data and conversion of validated data into formats compatible with multi-dimensional analysis. Has applied GIS data, NIMA datasets, and attribute datasets supplied with various other data sources to visualization scenarios.

Functional Responsibility: Responsible for processing and converting relevant data into a format compatible with multi-dimensional visualization and analysis. Provides a virtual representation of Geospatial, topographic, cultural, cadastral, temporal, and thematic data in a realist view of the area of interest. Responsible for direction, development, and deployment of Web-based modeling and simulation applications.

Minimum Education: Bachelor's degree in a recognized engineering, scientific, technical, or business management discipline from an accredited college or university.

Approved Substitutions	
Education	**Minimum/General Experience**
Associates degree	7 years

Network Engineer/LAN Administrator I

Minimum/General Experience: 2 years of experience in LAN/WAN environments experienced in their implementation and integration. Experienced in anti-viral software products and their utilization.

Functional Responsibility: Under supervision, assists LAN/WAN Manager in network related problem resolutions, technical performance monitoring, and administrative issues. May assist with prioritization of network control center tasks.

Minimum Education: High School/GED. Certified in applicable LAN/WAN software products and applications.

Network Engineer/LAN Administrator II

Minimum/General Experience: 4 years of in LAN/WAN environments and enterprise network environments. Experienced in cyber security and anti-viral software products and their utilization.

Functional Responsibility: Performs a variety of network engineering tasks that are broad in nature and are concerned with the design and implementation of integrated networks, including personnel, hardware, software, and support facilities and/or equipment. Performs with some latitude for actions and decisions not fully reviewed. Plans and performs assignments in conformance with network design, engineering, and customer specifications. Can install and configure hardware such as routers, switches, hubs, and network monitoring devices.

Minimum Education: Associates Degree in a recognized engineering, scientific, technical, or business management discipline from an accredited college or university or equivalent. Microsoft MCSE certification training.

Approved Substitutions	
Education	**Minimum/General Experience**
High School diploma/GED	6 years

Network Engineer/LAN Administrator III

Minimum/General Experience: 7 years of general experience and experienced in design and implementation of Microsoft Solutions in a PC-based, LAN-based, and/or WAN-based environment.

Functional Responsibility: Performs design, installation, troubleshooting and support of LAN/MAN/WAN hardware, software, and applications. Can install and configure hardware such as routers, switches, hubs, and network monitoring devices. Develops and maintains cable plants and architecture, communications transmission lines and all other attached devises. Analyzes Ethernet protocol packets and provide reports and recommendations on traffic analysis. Acts as point of contact for client needs.

Minimum Education: Bachelor's Degree in a recognized engineering, scientific, technical, or business management discipline from an accredited college or university. Microsoft MCSE Certification training.

Network Engineer/LAN Administrator IV

Minimum/General Experience: 10 years' experience with Certified Microsoft Engineer (MCSE) experienced in design and implementation of Microsoft Solutions in a PC-based, LAN-based, and/or WAN-based environment. Responsible for major technical/engineering projects of higher complexity and importance than those normally assigned to lower-level engineers.

Functional Responsibility: Plans and performs network engineering research, design development, and other assignments in conformance with network design, engineering, and customer specifications. Supervises team of Network Engineers through project completion. Coordinates the activities of Network Engineers and Network Technicians assigned to specific network engineering projects. May perform other duties as assigned. Performs a variety of network engineering tasks which are broad in nature and are concerned with the design and implementation of integrated networks, including personnel, hardware, software, and support facilities and/or equipment. Supervises team of Network Engineers through project completion.

Minimum Education: Bachelor's Degree or equivalent in a recognized engineering, scientific, technical, or business management discipline from an accredited college or university.

Oracle Developer

Minimum/General Experience: 5 years specialized Oracle experience.

Functional Responsibility: Supports the Sr. Oracle Developer and/or Project Manager in the development and analysis of applications using Oracle.

Minimum Education: Bachelor's Degree in a recognized engineering, scientific, technical, or business management discipline from an accredited college or university.

Approved Substitutions	
Education	**Minimum/General Experience**
Associates degree	7 years

Senior Computer Simulation & Modeling Specialist

Minimum/General Experience: 4 years' experience modelling, simulation, gaming virtual, immersive, or augmented reality environments.

Functional Responsibility: Develops and modifies Live Virtual Constructive and Gaming simulations used to support virtual training, mission rehearsal or research and development including virtual and augmented reality.

Minimum Education: Bachelor's Degree in a recognized engineering, scientific, technical, or business management discipline from an accredited college or university.

Approved Substitutions	
Education	**Minimum/General Experience**
Associates degree	6 years

Senior Oracle Developer

Minimum/General Experience: 7 years specialized Oracle experience including design, development, and implementation of Oracle databases.

Functional Responsibility: Codes, tests, debugs, documents, and maintains applications. Evaluates, analyzes, and modifies moderately complex Oracle programs. Analyzes and resolves problems associated with Oracle applications. Works on most phases of Oracle scripting and programming activities. Diagnoses, and reports related problems.

Minimum Education: Bachelor's Degree in a recognized engineering, scientific, technical, or business management discipline from an accredited college or university.

Approved Substitutions	
Education	**Minimum/General Experience**
Associates degree	9 years

Senior Data Modeling Specialist/Data Warehouse Specialist

Minimum/General Experience: 3 years' experience with formatting, conversion, quality assurance, and managing digital information and data.

Functional Responsibility: Responsible for data conversion, quality assurance, and database loading tasks. Converts hardcopy reports, papers, and documents into a digital format. Performs scanning hardcopy information and performs manual or software assisted digitizing of hardcopy source data. Develops and

maintains Metadata and Interfaces with cognizant agency representatives to resolve issues relative to properly identifying and processing data into a digital format. Resolves technical data conversion problems and develops any required work-around procedures.

Minimum Education: Bachelor's Degree in a recognized engineering, scientific, technical, or business management discipline from an accredited college or university.

Approved Substitutions	
Education	**Minimum/General Experience**
High School diploma/GED	7 years
Associates degree	5 years

Technical Staff Level I

Minimum/General Experience: 2 years' experience in one of the following types of disciplines: computer science; computer systems; decision support; computer security; electronic commerce; business processing and re-engineering; business process analyses; information architecture planning and design; business management; financial management; engineering; operations research; logistics; modeling and simulation; math; physics; quality assurance; supply; systems analysis.

Functional Responsibility: Supports system users and customer support staff. Evaluates user needs, defines technical problems, and works with engineering/development staff to determine solutions. Assists customer in implementing solutions. Performs ongoing activities to maintain and enhance overall system performance. Typically reports to a project leader or manager. Works on projects/matters of limited complexity in a support role.

Minimum Education: High School diploma/GED.

Approved Substitutions	
Education	**Minimum/General Experience**
High School diploma/GED	4 years

Technical Staff Level II

Minimum/General Experience: 4 years' experience in one of the following types of disciplines: computer science; computer systems; decision support; computer security; electronic commerce; business processing and re-engineering; business process analyses; information architecture planning and design; business management; financial management; engineering; operations research; logistics; modeling and simulation; math; physics; quality assurance; supply; systems analysis.

Functional Responsibility: Supports system users and customer support staff. Evaluates user needs, defines technical problems, and works with engineering/development staff to determine solutions. Assists customer in implementing solutions. Provides technical support to system users and customer support staff. Performs ongoing activities to maintain and enhance overall system performance. Gains exposure to some of the complex tasks within the job function. Occasionally directed in several aspects of the work.

Minimum Education: Associates Degree in a recognized engineering, scientific, technical, or business management discipline from an accredited college or university.

Approved Substitutions	
Education	**Minimum/General Experience**
High School diploma/GED	6 years

Technical Staff Level III

Minimum/General Experience: 8 years' experience in one of the following types of disciplines: computer science; computer systems; decision support; computer security; electronic commerce; business processing and re-engineering; business process analyses; information architecture planning and design; business management; financial management; engineering; operations research; logistics; modeling and simulation; math; physics; quality assurance; supply; systems analysis.

Functional Responsibility: Provides specialized knowledge of complex customer processes and requirements. Applies technical expertise to assist in defining, analyzing, validating, and documenting complex operating environments, states of technology and current engineering and business processes. Work is generally independent and collaborative in nature. Provides complex technical support and assistance to clients via email, phone, and/or other remote methods. Assists customers in implementing solutions.

Minimum Education: Bachelor's Degree in a recognized engineering, scientific, technical, or business management discipline from an accredited college or university.

Technical Staff Level IV

Minimum/General Experience: 10 years' experience in one of the following types of disciplines: computer science; computer systems; decision support; computer security; electronic commerce; business processing and re-engineering; business process analyses; information architecture planning and design; business management; financial management; engineering; operations research; logistics; modeling and simulation; math; physics; quality assurance; supply; systems analysis.

Functional Responsibility: Research and answers difficult customer questions about technical environments and recommends appropriate upgrades. Develops creative solutions to more unique, chronic, or complex issues. Provides specialized knowledge of complex customer processes and requirements. Applies technical expertise to assist in defining, analyzing, validating, and documenting complex operating environments, states of technology and current engineering and business processes. Provides expert judgment and analysis for the design, development and implementation of technical products and systems. Recommends alterations to development and design to improve quality of products and/or procedures.

Minimum Education: Bachelor's Degree in a recognized engineering, scientific, technical, or business management discipline from an accredited college or university.

Training Specialist I

Minimum/General Experience: 2 years' experience in conducting the research necessary to develop and revise training courses and prepares appropriate training catalogs. Develops instructor materials (course outline, background material, and training aids).

Functional Responsibility: Develops student materials (course manuals, workbooks, handouts, completion certificates, and course critique forms). Trains personnel by conducting formal classroom courses, workshops, seminars, and/or computer based/computer-aided training.

Minimum Education: High School diploma/GED.

Training Specialist II

Minimum/General Experience: 4 years in the development and revision of courses and preparation of appropriate training catalogs. Experience with preparation of instructor materials (course outline, background material, and training aids) and student materials (course manuals, workbooks, handouts, completion certificates, and course critique forms). Experience in training personnel by conducting formal classroom courses, workshops, and seminars.

Functional Responsibility: Excellent communications and problem-solving skills. Performs system analysis for highly complex classes. Recommends most effective method to utilize equipment, where appropriate. Under general program direction, independently performs training within the field of expertise. May supervise the work of lower-level trainers. Conducts the research necessary to develop and revise training courses. Develops all student materials (course manuals, workbooks, handouts, completion certificates, and course critique forms). Trains personnel by conducting formal classroom courses, workshops, seminars, and/or computer based/computer-aided training.

Minimum Education: Associates degree in a recognized engineering, scientific, technical, or business management discipline from an accredited college or university.

Approved Substitutions	
Education	**Minimum/General Experience**
High School diploma/GED	6 years

Training Specialist III

Minimum/General Experience: 7 years in the development and conduct of complex courses from start to completion. Experience in the identification, development, implementation and conduct of training and instruction of technical-based subject matter related to computer hardware/software, communications, local and wide area networking, internet, video, imaging, business processes, government regulations, procurement/acquisition, strategic planning, etc., as required for a particular customer requirement.

Functional Responsibility: Designs, develops, prepares, and refines training curriculum and course materials for various classroom and other instructional environments. Possesses skills and knowledge in computer-based and multimedia training environments. Conducts training requirements surveys, designs computer-based and multimedia curriculum in response to specific system training requirements during the life cycle. Is intimately knowledgeable in the subject matters for which he/she is developing curriculum. Supervises Training Specialists in the instruction of individual trainees as well as whole classes of students in a variety of technical-based subject matter. Collaborates, when necessary, with outside entities.

Minimum Education: Bachelor's Degree in a recognized engineering, scientific, technical, or business management discipline from an accredited college or university.

Approved Substitutions	
Education	**Minimum/General Experience**
High School diploma/GED	11 years
Associates degree	9 years

Website Developer/Administrator

Minimum/General Experience: 2 years' experience in developing Web sites for display, information, and interaction that functionally supports the organization mission. Experience with HTML, XML, JAVA, CGI, PERL is desired with additional experience in development, design, and deployment of Web sites. Must have experience with Web Server (HTTP) and be familiar with supporting Web operations including troubleshooting, performance optimization, web statistics, and reporting. Must have experience with Website security, password/login protocols, secure socket layer protocols, cyber and firewall systems.

Functional Responsibility: Responsible for the information base of the organization web site. Responsible for editing content, quality, style consistent with applicable standards and security protocols. Collaborates with subject matter authors on the team including finding, creating, and installing tools to create web content and check consistency, style, including liaison with graphic artists and development of interactive Web applications. Applies link validation routines and is responsible for consistent visual images, uniform fonts, formatting, icons, images, layout techniques, and modularization, including maintenance of HTM templates and image archives.

Minimum Education: Associates degree in a recognized engineering, scientific, technical, or business management discipline from an accredited college or university.

Approved Substitutions	
Education	**Minimum/General Experience**
High School diploma/GED	4 years

LABOR CATEGORY	GSA PRICE WITH IFF 18 AUG 21 to 17 AUG 22	GSA PRICE WITH IFF 18 AUG 22 to 17 AUG 23	GSA PRICE WITH IFF 18 AUG 23 to 17 AUG 24	GSA PRICE WITH IFF 18 AUG 24 to 17 AUG 25	GSA PRICE WITH IFF 18 AUG 25 to 17 AUG 26
Application Programmer/Analyst I	$52.20	$53.40	$54.63	$55.88	$57.17
Application Programmer/Analyst II	$74.81	$76.54	$78.30	$80.10	$81.94
Application Programmer/Analyst III	$99.84	$102.14	$104.49	$106.89	$109.35
Computer Security Specialist I	$58.38	$59.72	$61.09	$62.50	$63.93
Computer Security Specialist II	$94.14	$96.30	$98.52	$100.78	$103.10
Data Conversion / Imagery Specialist / Digital Librarian	$48.43	$49.54	$50.68	$51.85	$53.04
Database Administrator	$64.33	$65.81	$67.32	$68.87	$70.45
Database Programmer I	$88.14	$90.16	$92.24	$94.36	$96.53
Database Programmer II	$97.06	$99.29	$101.57	$103.91	$106.30
HW/SW Install Specialist	$50.78	$51.95	$53.14	$54.37	$55.62
Internet Database Administrator	$76.12	$77.88	$79.67	$81.50	$83.37
Internet Design Specialist	$59.87	$61.25	$62.66	$64.10	$65.57
Internet/Intranet Developer Specialist I	$71.20	$72.84	$74.51	$76.23	$77.98
Internet/Intranet Developer Specialist II	$87.76	$89.78	$91.85	$93.96	$96.12
Internet/Intranet Developer Specialist III	$115.00	$117.65	$120.35	$123.12	$125.95
Modeling and Simulation Scientist	$102.36	$104.71	$107.12	$109.58	$112.10
Network Engineer / LAN Administrator I	$58.18	$59.52	$60.89	$62.29	$63.72
Network Engineer / LAN Administrator II	$72.14	$73.80	$75.49	$77.23	$79.01
Network Engineer / LAN Administrator III	$85.32	$87.28	$89.29	$91.34	$93.45
Network Engineer / LAN Administrator IV	$103.14	$105.51	$107.94	$110.42	$112.96
Oracle Developer	$108.44	$110.94	$113.49	$116.10	$118.77
Senior Computer Simulation & Modeling Specialist	$126.66	$129.58	$132.56	$135.60	$138.72
Senior Oracle Developer	$117.80	$120.51	$123.28	$126.11	$129.01
Sr. Data Modeling Spec/Data Warehouse Specialist	$110.42	$112.96	$115.56	$118.21	$120.93

LABOR CATEGORY	GSA PRICE WITH IFF 18 AUG 21 to 17 AUG 22	GSA PRICE WITH IFF 18 AUG 22 to 17 AUG 23	GSA PRICE WITH IFF 18 AUG 23 to 17 AUG 24	GSA PRICE WITH IFF 18 AUG 24 to 17 AUG 25	GSA PRICE WITH IFF 18 AUG 25 to 17 AUG 26
Technical Staff-Level 1	$50.92	$52.09	$53.29	$54.51	$55.77
Technical Staff-Level 2	$63.89	$65.36	$66.86	$68.40	$69.97
Technical Staff-Level 3	$78.84	$80.65	$82.51	$84.41	$86.35
Technical Staff-Level 4	$89.02	$91.07	$93.17	$95.31	$97.50
Training Specialist I	$43.32	$44.31	$45.33	$46.37	$47.44
Training Specialist II	$60.93	$62.33	$63.76	$65.23	$66.73
Training Specialist III	$83.70	$85.62	$87.59	$89.61	$91.67
Website Developer / Administrator	$61.70	$63.12	$64.57	$66.05	$67.57

SPECIAL ITEM NUMBER 541614
DEPLOYMENT, DISTRIBUTION, AND TRANSPORTATION LOGISTICS SERVICES

Logistics Analyst I

Minimum/General Experience: 3 years' experience in integrated logistics support (ILS) planning and analysis including planning, and evaluation of current and proposed logistics support systems.

Functional Responsibility: Helps execute plans for the integrated logistics support (ILS) of systems. Analyzes the effectiveness of current and proposed logistics support provisions for systems. Where required, works with other logistics personnel in executing assigned tasks.

Minimum Education: Bachelor's degree in a recognized engineering, scientific, technical, or business management discipline from an accredited college or university or equivalent.

Approved Substitutions	
Education	Minimum/General Experience
High School diploma/GED	7 years
Associates degree	5 years

Logistics Analyst II

Minimum/General Experience: 5 years' experience in integrated logistics support (ILS) planning and analysis including planning for systems relative to user needs and missions.

Functional Responsibility: Creates and helps execute plans for the integrated logistics support (ILS) of complex systems. Develops ILS requirements for new systems based on user needs and missions. Analyzes the adequacy and effectiveness of current and proposed logistics support provisions for complex systems. Where required, supervises other logistics personnel in executing assigned tasks.

Minimum Education: Bachelor's degree in a recognized engineering, scientific, technical, or business management discipline from an accredited college or university or equivalent.

Approved Substitutions	
Education	Minimum/General Experience
High School diploma/GED	9 years
Associates degree	7 years

Logistics Specialist I

Minimum/General Experience: 3 years of experience with the shipping, storing, or warehousing, and receipt of goods and services.

Functional Responsibility: Performs logistics support, repair, integrated logistic support planning, and implementing other ILS related documentation.

Minimum Education: Associates Degree in a recognized engineering, scientific, technical, or business management discipline from an accredited college or university or equivalent.

Approved Substitutions	
Education	**Minimum/General Experience**
High School diploma/GED	5 years

Logistics Specialist II

Minimum/General Experience: 5 years' experience with organization stocking, receipts and invoices, order tracking and data entry into inventory tracking systems.

Functional Responsibility: Performs logistics support analyses, level of repair analyses, integrated logistic support planning, and ILS related documentation. Responsible for material handling, equipment preventative maintenance and HAZAMAT procedures. Manage warehouse receiving operations and security procedures involved.

Minimum Education: Bachelor's Degree in a recognized engineering, scientific, technical, or business management discipline from an accredited college or university or equivalent.

Approved Substitutions	
Education	**Minimum/General Experience**
High School diploma/GED	9 years
Associates degree	7 years

LABOR CATEGORY	GSA PRICE WITH IFF	GSA PRICE WITH IFF	GSA PRICE WITH IFF	GSA PRICE WITH IFF	GSA PRICE WITH IFF
	18 AUG 21 to 17 AUG 22	18 AUG 22 to 17 AUG 23	18 AUG 23 to 17 AUG 24	18 AUG 24 to 17 AUG 25	18 AUG 25 to 17 AUG 26
Logistics Analyst I	$47.21	$48.29	$49.40	$50.54	$51.70
Logistics Analyst II	$68.69	$70.27	$71.88	$73.54	$75.23
Logistics Specialist I	$42.93	$43.92	$44.93	$45.97	$47.02
Logistics Specialist II	$54.59	$55.85	$57.13	$58.45	$59.79

SPECIAL ITEM NUMBER 512110
VIDEO/FILM PRODUCTION

Videographer

Minimum/General Experience: 4 years maintaining and operating video equipment, shooting and editing video, and producing video and audio individually or as part of a production team.

Functional Responsibility: Provides camera, editing, writing and voice over support. Leverages a range of video production software, to include Adobe Premiere Pro and After Effects, Adobe Media Encoder, and other production suites to independently deliver a range of products from Multimedia presentations to visualizations.

Minimum Education: High School/GED.

Videographer - Senior

Minimum/General Experience: 2 years' operating, configuring, set up, and maintaining video equipment, audio, lighting, or other production equipment. Utilization and application of post-production techniques and work in a variety of digital venues with software to edit and deliver finished video productions. Leading as a creative director or leading a collaborative team to create, edit and produce video products.

Functional Responsibility: Coordinates various aspects of production including script writing, editing, audio, camera work, and music. Guides the development of standards to ensure production elements and assets reflect the brand or them concept. Utilizes production techniques such as graphics, viewer pictures, or webcam interviews. Oversees the work of production, creative and support staff. Proficient using creative content development software suites, production software and editing software. May build show rundowns, write copy, select & pre-edit video.

Minimum Education: Bachelor's degree in a recognized engineering, scientific, technical, or business management discipline from an accredited college or university or equivalent.

Approved Substitutions	
Education	**Minimum/General Experience**
High School diploma/GED	6 years
Associates degree	4 years

LABOR CATEGORY	GSA PRICE WITH IFF 18 AUG 21 to 17 AUG 22	GSA PRICE WITH IFF 18 AUG 22 to 17 AUG 23	GSA PRICE WITH IFF 18 AUG 23 to 17 AUG 24	GSA PRICE WITH IFF 18 AUG 24 to 17 AUG 25	GSA PRICE WITH IFF 18 AUG 25 to 17 AUG 26
Videographer	$54.82	$56.08	$57.37	$58.69	$60.04
Videographer - Senior	$68.31	$69.88	$71.48	$73.13	$74.81

SPECIAL ITEM NUMBER 541370GIS
GEOGRAPHIC INFORMATION SYSTEMS (GIS) SERVICES

GIS Specialist I

Minimum/General Experience: 3 years developing, processing, maintaining, analyzing GIS and Geospatial data.

Functional Responsibility: Software system design and directs programming efforts using a macro scripting language. Registers CAD drawings to geographic coordinate systems using GIS software tools and techniques. Investigates/analyzes Geospatial Database management system problems.

Minimum Education: Bachelor's degree in a recognized engineering, scientific, technical, or business management discipline from an accredited college or university or equivalent.

Approved Substitutions	
Education	**Minimum/General Experience**
Associates degree	5 years

GIS Specialist II

Minimum/General Experience: 5 years management, processing, maintaining, analyzing GIS and Geospatial data. Development of projects, applications, maps, and other products required to support requesting activities.

Functional Responsibility: Formats application programs to run over the Web. Performs software coding and documentation and to design specifications. Prepares application programs that will run in a LAN network environment. Monitors and recommends efficient utilization of servers and peripheral devices. Develops process charts and functional block diagrams, codes the application, prepares test data and debugs programs. Develops spatial and attribute data QA/QC programs and procedures.

Minimum Education: Bachelor's degree in a recognized engineering, scientific, technical, or business management discipline from an accredited college or university.

Approved Substitutions	
Education	**Minimum/General Experience**
Associates degree	7 years

Senior Geospatial Scientist

Minimum/General Experience: 7 years management of GIS and Geospatial programs. Experience with Rapid Application Prototype development methodologies, and advanced database and JAVA-based programming processes. Experienced with business process engineering, and requirements development, and liaison with multiple agencies in coordination of applications and requirements.

Functional Responsibility: Directs and controls the implementation and proper use of geospatial design/ programming resources from program requirements and system specifications. Provides guidance and direction to project team members and supervises geospatial technical specialists and data processors in the implementation of database development projects. Determines operational impacts and coordinates problem resolution.

Minimum Education: Master's Degree in Computer Science or a recognized engineering, scientific, technical, or business management discipline from an accredited college or university.

Approved Substitutions	
Education	**Minimum/General Experience**
Bachelor's degree	9 years

LABOR CATEGORY	GSA PRICE WITH IFF	GSA PRICE WITH IFF	GSA PRICE WITH IFF	GSA PRICE WITH IFF	GSA PRICE WITH IFF
	18 AUG 21 to 17 AUG 22	18 AUG 22 to 17 AUG 23	18 AUG 23 to 17 AUG 24	18 AUG 24 to 17 AUG 25	18 AUG 25 to 17 AUG 26
GIS Specialist I	$67.68	$69.24	$70.83	$72.46	$74.12
GIS Specialist II	$89.80	$91.86	$93.98	$96.14	$98.35
Senior Geospatial Scientist	$104.32	$106.72	$109.17	$111.69	$114.25

SPECIAL ITEM NUMBER 541690
TECHNICAL CONSULTING SERVICES

Logistics Support Analyst I

Minimum/General Experience: 3 years' experience in integrated logistics support (ILS) planning and analysis to include creating reports on supply and shipping routes, cost analysis and evaluating supply chain efficiency.

Functional Responsibility: Helps execute plans for the integrated logistics support (ILS) of complex systems. Analyzes the adequacy and effectiveness of current and proposed logistics support provisions for complex systems. Works with other logistics personnel in executing assigned tasks.

Minimum Education: Bachelor's Degree in a recognized engineering, scientific, technical, or business management discipline from an accredited college or university or equivalent.

Approved Substitutions	
Education	**Minimum/General Experience**
High School diploma/GED	7 years
Associates degree	5 years

Logistics Support Analyst II

Minimum/General Experience: 5 years' experience in integrated logistics support (ILS) planning and analysis to include purchase, distribution, internal allotment, release, and final clearance of resources. Assist in determining and reducing inefficiencies that affect schedules and cost.

Functional Responsibility: Creates and helps execute plans for the integrated logistics support (ILS) of complex systems. Develops ILS requirements for new systems based on user needs and missions. Analysis of program logistical needs, development of short and long-range logistic plans, budget analysis, and data base development for logistical use. Analyzes the adequacy and effectiveness of current and proposed logistics support provisions for complex systems. Where required, supervises other logistics personnel in executing assigned tasks.

Minimum Education: Bachelor's Degree in a recognized engineering, scientific, technical, or business management discipline from an accredited college or university or equivalent.

Approved Substitutions	
Education	**Minimum/General Experience**
High School diploma/GED	9 years
Associates degree	7 years

Logistics Support Specialist I

Minimum/General Experience: 3 years organizing the distribution, inventory, and shipping of products.

Functional Responsibility: Responsible for performing operational support to meet logistics deliverables. Also responsible for ensuring material is shipped, received, stored, or delivered quickly and efficiently. Exercises moderate independent judgment with direction from supervisor.

Minimum Education: Associates Degree in a recognized engineering, scientific, technical, or business management discipline from an accredited college or university or equivalent.

Approved Substitutions	
Education	Minimum/General Experience
High School diploma/GED	5 years

Logistics Support Specialist II

Minimum/General Experience: 5 years' experience with logistics operations, maintenance, supply, and analysis.

Functional Responsibility: Operations, maintenance, supply, analysis, support, of systems including management of field projects encompassing performance of service sustainability of one or more systems. Logistics project management supporting multiple projects for programs including experience with program planning, managing assessment teams, coordinating multiple activities of assessment teams, and establishing internal process control procedures and information flow between departments.

Minimum Education: Bachelor's degree in a recognized engineering, scientific, technical, or business management discipline from an accredited college or university or equivalent.

Approved Substitutions	
Education	Minimum/General Experience
High School diploma/GED	7 years

LABOR CATEGORY	GSA PRICE WITH IFF	GSA PRICE WITH IFF	GSA PRICE WITH IFF	GSA PRICE WITH IFF	GSA PRICE WITH IFF
	18 AUG 21 to 17 AUG 22	18 AUG 22 to 17 AUG 23	18 AUG 23 to 17 AUG 24	18 AUG 24 to 17 AUG 25	18 AUG 25 to 17 AUG 26
Logistics Support Analyst I	$47.21	$48.29	$49.40	$50.54	$51.70
Logistics Support Analyst II	$68.69	$70.27	$71.88	$73.54	$75.23
Logistics Support Specialist I	$42.93	$43.92	$44.93	$45.97	$47.02
Logistics Support Specialist II	$54.59	$55.85	$57.13	$58.45	$59.79

SPECIAL ITEM NUMBER 541715
ENGINEERING RESEARCH AND DEVELOPMENT AND STRATEGIC PLANNING

Recognized Expert/Executive

Minimum/General Experience: 10 years of experience in or directly related to complex, uncommon, or unique fields of endeavor specifically requested by the client. The skill category applies when the client requires a specific individual, widely recognized for his or her unique capabilities, achievements, or abilities, relative to specific client requirements. The individual should possess credentials and acclaim within the professional community relevant to client-designated tasks, advice, or counsel. Recognizing the highly specific and variable nature of this skill category, the client should exercise broad latitude in consultation with the contractor to adjust, increase, combine or waive educational and experience criteria in order to fulfill his exceptional requirements.

Functional Responsibility: Effort under this skill category is ordinarily incident to and in support of large team efforts and broad, difficult projects. It is usually intended to provide exceptional capabilities to enhance or ensure the effectiveness and productivity of a major client endeavor undertaken by a substantial team of client and/or contractor specialists. When directed by the client, it may be used to provide high level

consultation, strategy formulation, consensus building, or influence, acting either in concert with a team or as an individual. May perform as a manager, strategist, advisor, analyst, envoy, negotiator, or in any other manner designated by client and accepted by contractor. May perform services in any discipline or level as designated by client and accepted by contractor.

Minimum Education: Master's degree in a recognized engineering, scientific, technical, or business management discipline from an accredited college or university.

Approved Substitutions	
Education	**Minimum/General Experience**
Bachelor's degree	12 Years

Senior Business Process Analyst

Minimum/General Experience: 5 years' experience in business process facilitation and training, methodology development and evaluation, reengineering, best practice identification, change management, organizational development, and development of information systems.

Functional Responsibility: Responsible for facilitating business process engineering efforts for directed projects and customers. Develops process flow charts, functional dependencies, functional decomposition of process elements, process critique, process optimization, and implementation plans. Responsible for integrating organization focus and vision into process development and translating management concerns and budgetary constraints into strategic process elements.

Minimum Education: Bachelor's degree in a recognized engineering, scientific, technical, or business management discipline from an accredited college or university or equivalent.

LABOR CATEGORY	GSA PRICE WITH IFF	GSA PRICE WITH IFF	GSA PRICE WITH IFF	GSA PRICE WITH IFF	GSA PRICE WITH IFF
	18 AUG 21 to 17 AUG 22	18 AUG 22 to 17 AUG 23	18 AUG 23 to 17 AUG 24	18 AUG 24 to 17 AUG 25	18 AUG 25 to 17 AUG 26
Recognized Expert/Executive	$195.62	$200.12	$204.72	$209.43	$214.25
Senior Business Process Analyst	$113.54	$116.15	$118.82	$121.55	$124.35

OFFICE MANAGEMENT CATEGORY
AUDIO VISUAL SERVICES SUBCATEGORY
SPECIAL ITEM NUMBER 541990AV
PROFESSIONAL AUDIO/VISUAL SERVICES

All services shall be billed in arrears in accordance with 31 U.S.C. 3324.

OFFICE MANAGEMENT CATEGORY
OFFICE SERVICES SUBCATEGORY
SPECIAL ITEM NUMBER 541611O
OFFICE MANAGEMENT NEEDS ASSESSMENT and ANALYSIS SERVICES

All services shall be billed in arrears in accordance with 31 U.S.C. 3324.

OFFICE MANAGEMENT CATEGORY
RECORDS MANAGEMENT SUBCATEGORY
SPECIAL ITEM NUMBER 493110RM
PHYSICAL RECORDS MANAGEMENT SERVICES

All services shall be billed in arrears in accordance with 31 U.S.C. 3324.

HUMAN CAPITAL CATEGORY
BACKGROUND INVESTIGATION SUBCATEGORY
SPECIAL ITEM NUMBER 561611
BACKGROUND INVESTIGATION SERVICES

(1)   All services shall be billed in arrears in accordance with 31 U.S.C. 3324.

(2)   A variety of background investigations of persons for Federal Government purposes (including employment). The functions include:
        (i)   Pre-Employment Screening support
        (ii)   Background Investigations
        (iii)   Verification of previous employers; salary histories, criminal records checks, education verification and credit history.

(3)   Investigative Services MUST include:
        (i)   Local Agency Check (LAC)
        (ii)   National Agency Check with Local Agency Checks and credit checks (NACLC)
        (iii)   Single Scope Background Investigations (SSBI)
        (iv)   SSBI-Periodic Reinvestigation (SSBI-PR)
        (v)   Misconduct Investigations (SSBI-MI)

(4)   These investigative services can support the authorized Department/Agencies in acquiring Reports of Investigation (ROI) in areas of public trust, national security and suitability investigations conducted by the Federal Government in compliance with appropriate sections of the United States Code (i.e., Title 5, Title 15), Executive Orders and requesting Department/Agency Directives, Policies and Procedures.

(5)   Service providers must operate from a facility approved in accordance with the provisions of the National Industrial Security Program Operating Manual (NISPOM).

(6)   Investigative Support Personnel and the Field Investigator staff must have active security clearances to the appropriate level as required by the customer Agency/Department.

(7)   Offerors MUST confirm they are NISPOM compliant.

INFORMATION TECHNOLOGY CATEGORY
IT SERVICES SUBCATEGORY
SPECIAL ITEM NUMBER 54151S
INFORMATION TECHNOLOGY PROFESSIONAL SERVICES

All services shall be billed in arrears in accordance with 31 U.S.C. 3324.

PROFESSIONAL SERVICES CATEGORY
LOGISTICAL SERVICES SUBCATEGORY
SPECIAL ITEM NUMBER 541614
DEPLOYMENT, DISTRIBUTION, AND TRANSPORTATION LOGISTICS SERVICES

(1)   All services shall be billed in arrears in accordance with 31 U.S.C. 3324.

(2)   The relocation of household goods is not authorized under this Subcategory or Special Item Number.

PROFESSIONAL SERVICES CATEGORY
MARKETING AND PUBLIC RELATIONS SUBCATEGORY
SPECIAL ITEM NUMBER 512110
VIDEO/FILM PRODUCTION

(1)   The following services are not included under this Subcategory and Special Item Number:

(i)   Unattributed Prepackaged News Stories: The Government Accountability Office (GAO) wants agencies to know that unattributed prepackaged news stories violate the publicity and propaganda prohibition, which states, "No part of any appropriation contained in this or any other Act shall be used for publicity or propaganda purposes within the United States not heretofore authorized by Congress." In a previously released study, GAO explains that prepackaged news stories are complete, audio-video presentations that are intended to be indistinguishable from news segments broadcast to the public by independent television news organizations. While agencies generally have the right to disseminate information about their policies and activities, GAO says, agencies cannot use appropriated funds to produce or distribute prepackaged news stories intended to be viewed by TV audiences that conceal or do not clearly identify for the audience that the agency was the source of the materials. "It is not enough that the contents of an agency's communication may be unobjectionable," the study states. "Neither is it enough for an agency to identify itself to the broadcasting organization as the source of the prepackaged news story." The study is called, "Unattributed Prepackaged News Stories Violate Publicity and Propaganda Prohibition," GAO-05-643T, May 2005.

(ii)   Stand Alone Call Center Operations: Stand-alone call center operations are not included under this Subcategory.

(iii)   Sports, Promotional, Outdoor, Recreation, Trophies and Signs: Offerors interested in providing marketing trinkets such as plaques, trophies, awards, shirts, promotional products, etc. in conjunction with any SINs in this Subcategory are directed to propose those items under the applicable Large Category and Subcategory in the solicitation (i.e. Awards).

(2)   No-Cost Contracting Services

The contractor may choose to provide services within this Subcategory at no cost to the Government. As consideration, the contractor shall be entitled to all of the registration, exhibition, sponsorship, and/or other fees collected as payment for performance under the task order, provided there is no cost to the Government. Under this arrangement, the contractor shall be liable for all costs related to the performance of the task order as defined in the task order and the Government's liability for payment of services would be $0. The contractor shall remit the Industrial Funding Fee (IFF) based on the total value of fees collected under the order. The contractor shall provide an accounting of expenses and revenues, if requested by the ordering agency. Under this arrangement, the contractor's profit, if any, shall be derived from the revenue stream created through fees collected, if any. Additionally, should there be commissions received by the contractor for conference or trade show events, planning, etc., the contractor shall be entitled to retain those commissions. GSA will not accept offers that exclusively propose no-cost contracting services.

(3)   All services shall be billed in arrears in accordance with 31 U.S.C. 3324.

PROFESSIONAL SERVICES CATEGORY
TECHNICAL AND ENGINEERING SERVICES (NON-IT) SUBCATEGORY
SPECIAL ITEM NUMBER 541370GIS
GEOGRAPHIC INFORMATION SYSTEMS (GIS) SERVICES

(1)   TRANSACTIONAL DATA REPORTING:

The Transactional Data Reporting (TDR) Pilot applies to this entire Subcategory, with the exception of SINs 541370GIS and 541990TAD. If the offeror is including one or more TDR-eligible SINs under this Subcategory in its proposal, the offeror is eligible to elect to participate in the TDR pilot. For more information on the TDR Pilot, please review the solicitation attachment entitled, "TDR Pilot."

(2)   SERVICES NOT INCLUDED IN THIS SUBCATEGORY:

(i)   Production and Manufacturing: Mass production or manufacturing of standardized products on production or assembly lines. However, the manufacture, fabrication, installation, or production for the purpose of developing working models or prototypes that may be used for further testing, analysis and evaluation before full scale production begins is allowed under this Subcategory. The number of prototypes or working models to be produced is dependent upon the ordering activities requirement for testing and analysis. However, the preponderance of work should be performed by professional labor categories.

(ii)   Computer Engineering and Information Technology. These services are available under the Information Technology Category.

(iii)   Foundations and Landscaping Engineering.

(iv)   Heating, ventilation, and air-conditioning (HVAC) services related to building, structures or other real property set forth for construction and architect-engineering services governed by FAR Part 36. Offerors interested in providing these services are directed to contact GSAs Public Buildings Service (PBS), at www.gsa.gov/pbs for additional information. Engineering services related to the manufacture, production, furnishing, construction, alteration, repair, processing or assembling of vessels, aircraft, or other kinds of personal property is within the scope of this Subcategory.

(v)   Research and development as set forth in FAR Part 35. However, research, analysis, and developmental work related to providing a solution to an engineering requirement is allowed.

(vi)   Construction and Architect-Engineer services as defined in FAR Part 36.

(vii)   Surveying and mapping services as defined under the Brooks Act.

(3)   All services shall be billed in arrears in accordance with 31 U.S.C. 3324.

PROFESSIONAL SERVICES CATEGORY
TECHNICAL AND ENGINEERING SERVICES (NON-IT) SUBCATEGORY
SPECIAL ITEM NUMBER 541690
TECHNICAL CONSULTING SERVICES

(1)   TRANSACTIONAL DATA REPORTING:

The Transactional Data Reporting (TDR) Pilot applies to this entire Subcategory, with the exception of SINs 541370GIS and 541990TAD. If the offeror is including one or more TDR-eligible SINs under this Subcategory in its proposal, the offeror is eligible to elect to participate in the TDR pilot. For more information on the TDR Pilot, please review the solicitation attachment entitled, "TDR Pilot."

(2)   SERVICES NOT INCLUDED IN THIS SUBCATEGORY:

    (i)   Production and Manufacturing: Mass production or manufacturing of standardized products on production or assembly lines. However, the manufacture, fabrication, installation, or production for the purpose of developing working models or prototypes that may be used for further testing, analysis and evaluation before full scale production begins is allowed under this Subcategory. The number of prototypes or working models to be produced is dependent upon the ordering activities requirement for testing and analysis. However, the preponderance of work should be performed by professional labor categories.

    (ii)   Computer Engineering and Information Technology. These services are available under the Information Technology Category.

    (iii)   Foundations and Landscaping Engineering.

    (iv)   Heating, ventilation, and air-conditioning (HVAC) services related to building, structures or other real property set forth for construction and architect-engineering services governed by FAR Part 36. Offerors interested in providing these services are directed to contact GSAs Public Buildings Service (PBS), at www.gsa.gov/pbs for additional information. Engineering services related to the manufacture, production, furnishing, construction, alteration, repair, processing or assembling of vessels, aircraft, or other kinds of personal property is within the scope of this Subcategory.

    (v)   Research and development as set forth in FAR Part 35. However, research, analysis, and developmental work related to providing a solution to an engineering requirement is allowed.

    (vi)   Construction and Architect-Engineer services as defined in FAR Part 36.

    (vii)   Surveying and mapping services as defined under the Brooks Act.

(3)   All services shall be billed in arrears in accordance with 31 U.S.C. 3324.

PROFESSIONAL SERVICES CATEGORY
TECHNICAL AND ENGINEERING SERVICES (NON-IT) SUBCATEGORY
SPECIAL ITEM NUMBER 541715
ENGINEERING RESEARCH AND DEVELOPMENT AND STRATEGIC PLANNING

(1)   TRANSACTIONAL DATA REPORTING:

The Transactional Data Reporting (TDR) Pilot applies to this entire Subcategory, with the exception of SINs 541370GIS and 541990TAD. If the offeror is including one or more TDR-eligible SINs under this Subcategory in its proposal, the offeror is eligible to elect to participate in the TDR pilot. For more information on the TDR Pilot, please review the solicitation attachment entitled, "TDR Pilot."

(2)   SERVICES NOT INCLUDED IN THIS SUBCATEGORY:

    (i)   Production and Manufacturing: Mass production or manufacturing of standardized products on production or assembly lines. However, the manufacture, fabrication, installation, or production for the purpose of developing working models or prototypes that may be used for further testing, analysis and evaluation before full scale production begins is allowed under this Subcategory. The number of prototypes or working models to be produced is dependent upon the ordering activities requirement for testing and analysis. However, the preponderance of work should be performed by professional labor categories.

    (ii)   Computer Engineering and Information Technology. These services are available under the Information Technology Category.

(iii)   Foundations and Landscaping Engineering.

(iv)   Heating, ventilation, and air-conditioning (HVAC) services related to building, structures or other real property set forth for construction and architect-engineering services governed by FAR Part 36. Offerors interested in providing these services are directed to contact GSAs Public Buildings Service (PBS), at www.gsa.gov/pbs for additional information. Engineering services related to the manufacture, production, furnishing, construction, alteration, repair, processing or assembling of vessels, aircraft, or other kinds of personal property is within the scope of this Subcategory.

(v)   Research and development as set forth in FAR Part 35. However, research, analysis, and developmental work related to providing a solution to an engineering requirement is allowed.

(vi)   Construction and Architect-Engineer services as defined in FAR Part 36.

(vii)   Surveying and mapping services as defined under the Brooks Act.

(3)   All services shall be billed in arrears in accordance with 31 U.S.C. 3324.

MISCELLANEOUS CATEGORY
COMPLEMENTARY SINs SUBCATEGORY
SPECIAL ITEM NUMBER OLM
ORDER-LEVEL MATERIALS

The use of the Order Level Materials (OLM) SIN is limited to 59 OLM-eligible subcategories under the MAS program. Supplies and/or services provided utilizing OLM authority must be acquired in direct support of an individual task or delivery order that is placed under an OLM-eligible subcategory as identified below:

1)   Apparel
2)   Audio Visual Products
3)   Audio Visual Services
4)   Awards
5)   Background Investigations
6)   Business Administrative Services
7)   Compensation and Benefits
8)   Document Services
9)   Electronic Commerce
10)   Environmental Services
11)   Facilities Maintenance and Repair
12)   Facilities Services
13)   Facilities Solutions
14)   Financial Services
15)   Fire/Rescue/Safety/Environmental Protection Equipment
16)   Fitness Solutions.
17)   Flags
18)   Flooring
19)   Fuel Management
20)   Furniture Services
21)   Healthcare Furniture
22)   Household, Dormitory & Quarters Furniture
23)   Human Resources
24)   Identity Protection Services
25)   Industrial Products
26)   Industrial Products and Services

Maintenance and Repair
27)   IT Hardware
28)   IT Services
29)   IT Software
30)   IT Solutions
31)   IT Training
32)   Language Services
33)   Legal Services
34)   Logistical Services
35)   Machinery and Components
36)   Mail Management
37)   Marine and Harbor
38)   Marketing and Public Relations
39)   Medical Equipment
40)   Miscellaneous Furniture
41)   Musical Instruments
42)   Office Furniture
43)   Office Management Maintenance and Repair
44)   Office Services
45)   Packaged Furniture.
46)   Printing and Photographic Equipment
47)   Protective Equipment
48)   Records Management
49)   Search and Navigation
50)   Security Animals and Related Services

51)	Security Services	56)	Technical and Engineering Services (non- IT)
52)	Security Systems	57)	Telecommunications
53)	Signs	58)	Testing Equipment
54)	Social Services	59)	Training
55)	Structures		

NOTE: More information related to the Order Level Materials SIN is available at gsa.gov/mascategoryrequirements